
Agenda Item: Payment of Accounts

Meeting Date: Monday 24 November 2025

Contact Officer: Responsible Financial Officer

Background

Members should note from previous reports that the Council has its bank accounts with Barclays Bank and runs three active accounts: the General Account, the Imprest Account and the Business Premium Account. Transfers between accounts take place but external payments are only made from the General Account and the Imprest Account.

Cheque payments over £5,000 and Electronic Payments are made from the General Account. Cheque payments of less than £5,000 are made from the Imprest Account.

The payment schedules, bank statements and bank reconciliations are brought to the Policy, Governance & Finance committee as part of the Council's due diligence procedures.

Current Situation

1. Bank Reconciliation and Bank Statements

Attached are bank reconciliations and associated bank statements for August and September 2025.

2. Payment of Accounts

Attached are the payment schedules for August and September 2025.

It should be noted that the Council made only four cheque payments during this period. Payments previously made by cheque are now made electronically. This has reduced the Council's environmental impact through reducing use of paper, printing and postage.

Recommendations

Members are invited to note the report and bank reconciliations and that the following schedule of payments be approved:

Payment reference	In the sum of:	Account
DDs, ELPs (electronic payments) and Standing Orders August 2025	£266,160.45	General CB 1

Cheque 100061; DDs, BACs and Standing Orders August 2025	£8,878.42	Imprest CB 2
DDs, ELPs and Standing Orders September 2025	£208,688.54	General CB 1
Cheques 35183-35191 , DDs and Standing Orders September 2025	£13,538.92	Imprest CB 2

Report ends.